

**QUESTION & ANSWER #4**

**RFP 2017-WEB-1**

**August 24, 2017**

1. For MANDATORY requirements, if we answer with a "C" or "P", are we penalized or disqualified?

**A:** ONLY if a vendor states a mandatory function is N – not available would they be disqualified. It isn't realistic to expect everyone or anyone to have all mandatory functionality in place today. But if they are willing to add it at no cost (planned) or at cost, that would be fine. Please specify the cost in the Proposal Bid Sheet if your answer is "C".

2. Due to our office location, we need to send the RFP three (3) days in advance. Taking this in consideration and the summer vacation period, would RDKS consider an extension to the closing date September 8<sup>th</sup>, 2017?

**A:** We are not able to grant any further extensions.

- 
3. In the section DATA FORMAT, MAINTENANCE, UPLOAD AND EXPORT, at 3.I, you specify GIFF Format. Do you mean JIFF Format (JPEG Image File Format)?

**A:** The file format should read **GIF**.

4. In the section DATA FORMAT, MAINTENANCE, UPLOAD AND EXPORT, you specify that 9.a, 9.b, 10.a, 10.b, 10.c, 10.d are optional. But, in the section Mobile Extension, 25.a, 25.b, 25.c, 26.a, 26.b, 27.a, 27.b, 27.c, 27.d are identified as Mandatory. It seems to be contradictory. Could you be more precise?

**A:** Web Map Functionalities #9 & #10 to be corrected to read MANDATORY. Solution must support data capture using mobile devices and data capture using forms.

5. In the section CREATING AND PRINTING MAPS, can you explain the difference between 22.a (Users can create custom maps, based on currently displayed layers) and 22.b (Users can create custom maps, based on saved layers)?

**A:** 22.b (Users can create custom maps, based on saved layers) refers to the ability to print Section 23. Markup.

6. In the section CREATING AND PRINTING MAPS, 22.e, do we need to export a map in all these formats (JPEG, PNG, WPG, PDF) or one of them would be correct? For example PDF?

**A:** This should read Mandatory. ONE or more of JPEG, PNG, WPG, PDF is required.

7. In the section CREATING AND PRINTING MAPS, does 22.g (User can choose how selected features are displayed on the map) is really mandatory?

**A:** Yes, this is mandatory. For example, when text is added, the user can select the size and colour.

8. In the section CREATING AND PRINTING MAPS, 23.b, do we need to support all these formats (JPEG, PNG, WPG, PDF) or one of them would be correct? For example PDF?

**A:** ONE or more of JPEG, PNG, WPG, PDF is required.

---

9. In the section DATA FORMAT, MAINTENANCE, UPLOAD AND EXPORT, at 6 and 7. Do you expect a fully automated data importation solution or could it be done by the provider as a service?

**A:** Either solution would be considered.

10. Can you provide the MS Word version of the Web Map Functionality Table so we can add columns to it to provide additional information?

**A:** Web Map Functionality Table and the full RFP have been posted as a MS Word document on BC Bid.

11. Are the bidders automatically disqualified if they answer NO for a mandatory function?

**A:** ONLY if a vendor states a mandatory function is N – not available would they be disqualified. It isn't realistic to expect everyone or anyone to have all mandatory functionality in place today. But if they are willing to add it at no cost (planned) or at cost, that would be fine. Please specify the cost in the Proposal Bid Sheet if your answer is "C".

---

1. Why is the Regional District looking at replacing the current RDKS Mapping system and service?

a. What are the key reasons? Please explain.

- i. Lack of specific functionality?
- ii. Costs?
- iii. Lack of Service?
- iv. Service Provider no longer willing and/or able to provide service?

**A:** RDKS is looking to replace our web map because the current suppliers are unable to integrate the new PMBC data set and the new BCAA data advice html file with the existing FME scripts that run many of the functions of the web map. The ICF cadastre and legacy BCAA Data advice will no longer be available to us after early 2018.

Our current suppliers are also unable to reduce our monthly hosting fees, which have become unacceptable. Their business has reduced staff to a skeleton crew and they no longer have any developers.

b. What are the highest priority issues that you are dissatisfied with current system/service?

**A:** High cost, lack of support, uncertainty of stability of business, difficult to update and add new features, lack of software development, dated look, difficult for public to navigate

c. What are the highest priority items/features you are looking to solve?

**A:** Looking for a streamlined solution that can be maintained through staff changes & replacement of existing functionality. Current web map provides some GIS capabilities, looking to maintain or improve on that.

2. Is the proposed solution for the Regional District only or is the System/Service also to serve and manage the 5 local member communities and staff workflows? Please explain how this dynamic currently functions and intended future direction

**A:** The proposed solution is only for the RDKS. The web map will continue to be available to any of the smaller member municipalities that need that service, including development of their data.

The web map is intensively used by all staff. We are looking for solutions for forms & mobile devices in the future, with integration with our upcoming replacement website if possible.

All the member municipalities and most First Nations participate in 911. The web map lets some edit and maintain their civic addresses. All participants can view their addresses. There is a system in place to create the files needed by 911 dispatch once a month and to update AddressBC and the Digital Road Atlas. Replacement of this function is listed under 10. Value-Added Opportunities and support files for this function are available in the sample data.

Currently, the RDKS is a CAD shop with limited GIS capability. The majority of GIS work is contracted out. The is a one person department.

### **Background Information**

The Regional District of Kitimat-Stikine (RDKS) is a local government organization situated in the Northwestern part of British Columbia covering a geographic area of over 100,000 sq km. The population of the region is 37,367.

The Regional District was incorporated on September 14<sup>th</sup>, 1967 under the *Municipal Act* (now the *BC Local Government Act*). Included in the boundaries of the RDKS are the following Member Municipalities, Electoral Areas and First Nations:

### **Member Municipalities:**

- District of Kitimat
- City of Terrace
- District of Stewart
- District of New Hazelton
- The Village of Hazelton

### **Electoral Areas: Communities**

#### Area A:

- Nisga'a Government (FN)
  - Gingolx
  - Laxgalts'ap
  - Gitwinksihlkw
  - Gitlaxt'aamiks
- Alice Arm
- Kitsault
- Meziadin
- Bell II

#### Area B:

- [Moricetown](#) (FN)
- Two Mile
- [South Hazelton](#)
- [Kispiox Village](#) (FN)
- [Sik-e-Dakh \(Glen Vowell\)](#) (FN)
- [Kispiox Valley](#)
- [Gitwangak](#) (FN)
- Kitwanga
- [Gitanyow](#) (FN)
- Cedarvale

#### Area C:

- [Rosswood](#)
- North Terrace
- [Kitsumkalum](#)
- New Remo
- Lakelse Lake
- [Jackpine Flats](#)
- Copperside
- [Gitaus](#) (FN)
- Kleanza
- Usk
- [Chimdemash](#)
- Kemano
- Klemtu

#### Area D:

- Bob Quinn Lake
- [Iskut](#)
- Telegraph Creek

#### Area E:

- Thornhill
- [Kulspai](#) (FN)

#### Area F:

- [Dease Lake](#)
- Dease Lake IR 9 (FN)

3. Do the local 5 municipalities have their own GIS system and services? If so, how do they work with the Regional District?

**A: Member Municipalities:**

- District of Kitimat – edits 911 addresses on RDKS web map, has own webmap
- City of Terrace– edits 911 addresses on RDKS web map, has own webmap
- District of Stewart - uses RDKS web map for access to addresses, ownership, parcel data
- District of New Hazelton - have own webmap, no public webmap
- The Village of Hazelton - have own webmap, no public webmap

**First Nations:** some have own webmap, most also use public RDKS webmap

4. What Tax System does the Regional District currently use?

**A:** Vadim iCity